

# TEWKESBURY BOROUGH COUNCIL

<b>Report to:</b>	Overview and Scrutiny Committee
<b>Date of Meeting:</b>	1 May 2018
<b>Subject:</b>	Overview and Scrutiny Committee Annual Report 2017/18
<b>Report of:</b>	Graeme Simpson, Head of Corporate Services
<b>Corporate Lead:</b>	Mike Dawson, Chief Executive
<b>Lead Member:</b>	Councillor G F Blackwell, Lead Member for Organisational Development
<b>Number of Appendices:</b>	One

## **Executive Summary:**

The role of the Overview and Scrutiny Committee is to ensure the Council's work is transparent, that it is held accountable for its decision-making, and that the needs of the community are considered. Reporting the work of the Overview and Scrutiny Committee through an annual report provides an opportunity for both the Council and the public to view the work of the Committee.

## **Recommendation:**

**To APPROVE the Overview and Scrutiny Committee Annual Report 2017/18.**

## **Reasons for Recommendation:**

It is important to ensure that the activities of the Overview and Scrutiny Committee are promoted both internally and publicly to reinforce transparency and accountability in the democratic process. It is also a requirement of the Council's Constitution that the Overview and Scrutiny Committee must report annually to Council on its workings.

## **Resource Implications:**

None.

## **Legal Implications:**

None.

## **Risk Management Implications:**

None.

## **Performance Management Follow-up:**

Annual review of the work of the committee provides transparency and accountability and helps the Overview and Scrutiny Committee prepare its work programme.

**Environmental Implications:**

None.

**1.0 INTRODUCTION/BACKGROUND**

- 1.1** The Overview and Scrutiny function must deliver the work required of it as set out in the Council's Constitution. The Committee has a formal work programme for the year and it ensures the volume of work does not compromise the depth of examination required, does not duplicate the work of other Committees and that it adds value.

**2.0 OVERVIEW AND SCRUTINY COMMITTEE ANNUAL REPORT**

- 2.1** Not only is it a requirement of the Council's Constitution to report the activities of the Committee on an annual basis but it is good practice. The annual report demonstrates the broad coverage of activities that the Committee has scrutinised and reviewed during the year. This coverage has been undertaken through a combination of the following;
- Progress reports from officers on the delivery of key strategies and policies.
  - Quarterly performance management reporting.
  - Working groups to review specific areas of interest.
  - Presentations from officers and external organisations.
  - Scrutiny review of new strategies and policies.

- 2.2** The 2017/18 annual report can be found at Appendix 1. Following approval of the annual report it will be presented by the Chair of Overview and Scrutiny Committee at Council on 15 May 2018. This fulfils the reporting requirement within the Council's Constitution.

**3.0 OTHER OPTIONS CONSIDERED**

- 3.1** None.

**4.0 CONSULTATION**

- 4.1** None.

**5.0 RELEVANT COUNCIL POLICIES/STRATEGIES**

- 5.1** None.

**6.0 RELEVANT GOVERNMENT POLICIES**

- 6.1** None.

**7.0 RESOURCE IMPLICATIONS (Human/Property)**

- 7.1** None

**8.0 SUSTAINABILITY IMPLICATIONS (Social/Community Safety/Cultural/ Economic/ Environment)**

**8.1** None

**10.0 IMPACT UPON (Value For Money/Equalities/E-Government/Human Rights/Health And Safety)**

**10.1** None

**11.0 RELATED DECISIONS AND ANY OTHER RELEVANT FACTS**

**11.1** None.

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**Background Papers:** None

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**Appendices:** Appendix 1 – Overview and Scrutiny Committee Annual Report  
2017/18